

Tekonsha Community Schools

School Drill Documentation Form for 2022-23 School Year

| Type of Drill | Number/Schedule |
|---------------------|--|
| Fire | Five – Three drills must be completed by December 1 |
| Tornado | Two – One drill must be completed in March |
| Safety/ Security | Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill. |

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: **Tekonsha Elementary**

Administrator: **JOELLEN O'KEEFE**

Date of Drill: **5/9/23**

of Students: **86**

of Staff: **12**

Time Initiated: **08:45AM**

Exact Time required to evacuate/shelter/secure: **1min 49 sec**

| Type of Drill | Situation at Start of the Drill | |
|---|--|--|
| <input checked="" type="checkbox"/> Fire 1 2 3 4 5 | <input checked="" type="checkbox"/> Standard (during class time) | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Tornado 1 2 3 | <input type="checkbox"/> Before school | <input type="checkbox"/> Lunch |
| <input type="checkbox"/> Safety/Security (Lockdown) 1 2 3 | <input type="checkbox"/> Passing time | <input type="checkbox"/> Other: K-2 specials |

Remarks:

Name of Person Conducting Drill: **Gavin Wisel**

Title: **DEAN OF STUDENTS**

Signature :

Gavin Wisel

Date: **5/9/23**

This drill was coordinated with

- ☒ Lt Chris Young, Director of Emergency Management Division, Calhoun County Sheriff's Department
- ☒ Fire Chief Daryl Cummins of the Tekonsha Fire Department

*Must post on the school's website within 30 days after completing the drill.
The form must be maintained on the school website for at least three years.*